Technical Paper

Top margin 20mm

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Instructions for authors to prepare the manuscript

‘Technical Paper’ or ‘Technical Report’ should be aligned.

Left margin 20mm

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Write the authors’ name in order of First name, Last name.

Taro Doboku\*, Hanako Kozo\*\*

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\*Dr. of Eng., Professor, Dept. of Civil Eng., Doboku University (1-1, Doboku-cho, Doboku-shi, Doboku 160-0004)

\*\*Dr. of Eng., Professor, Dept. of Civil Eng., Doboku University (1-1, Doboku-cho, Doboku-shi, Doboku 160-0004)

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This file shows the instruction to prepare the manuscript of Proceedings of The 13th Symposium on Decks of Highway Bridges. You must prepare your manuscript carefully according to this instruction. Please use only A4 size paper. The number of pages of your manuscript must be 6 pages for ‘Technical Paper’ and 4 or 6 pages for ‘Technical Report’. The size of the PDF file must be less than 4.0 MB. For A4 paper, top, left and right margins are 20 mm, and bottom margin is 25 mm. The line spacing must be single. Abstract should not exceed 10 lines (approximately 100 words) and should be followed by 3 or 4 keywords. The left and right margins of abstract are 25 mm wider than those of the text of the article.

Times-italic 10pt

*Keywords: use Italic for key words, A4 size, format*

Times Bold 10pt

Times 10pt

*(2 blank lines)*

**1. TITLE, AUTHORS AND AFFILIATIONS**

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The layout of the first page should be as shown in this instruction. The top, left and right margins are 20mm, and the bottom margin is 25 mm. In the first page, ‘Proceedings of The 13th Symposium on Decks of Highway Bridges’ and ‘JSCE’ should be aligned right of the first line. Furthermore, ‘Technical Paper’ or ‘Technical Report’ should be aligned left. Use 14 pt Times-Roman font, or equivalent, for the title. Only first letter of the word at the beginning of the title and first letter of a proper noun should be written in a capital letter. Do not use Greek character, platform dependent character, and “~” for the title.

Place one blank line between the title and the authors’ full names. The first author should be the corresponding author. The full name should be centered as shown in this layout. The font used in the Authors’ names is Times-Roman, 10 pt, and a capital letter should be used only for the beginning of the first and last name. The first author should be the lead author and up to five co-authors can be listed. Place one blank line between the authors’ names and the authors’ current affiliations. The authors’ current affiliations should be written and centered as shown in this layout.

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**1.1 Paper Categories**

Two categories, which have been selected for the proceedings, are ‘Technical Paper’ and ‘Technical Report’. The ‘Technical Paper’ should be original and significant in data or treatment, and based on new findings. The ‘Technical Report’ should be original and deal with technical findings and survey within the area related to decks of highway bridges.

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**(1) Abstract and keywords**

Following to affiliations, your abstract should be written with Times-Roman 10 pt font. The length of the abstract should not exceed 10 lines (approximately 100 words) and should be followed by 3 or 4 keywords. The left and right margins of abstract are 25 mm wider than those of the text of the article.

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**2. MAIN TEXT**

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The text should be typed in a double-column. The text, in the double columns put side by side with 6 mm gap in between, must be single spaced. No header or footer is necessary. The first line of each paragraph is indented 4 mm (or 3 spaces).

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**2.1 Page Number**

 Page numbers should be center-aligned and should appear at the bottom of each page when you submit your manuscript. (Note; when you complete the final manuscript after peer reviewing, remove the page numbers from all pages.)

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**2.2 Headings of the Chapter, Section and Sub-section (Indent Like This Sample if It is Long)**

 The structures of your article should be, at most, chapters, sections and sub-sections. Indent at the beginning of the second line like the above sample if the heading is long.The heading of each part above should be written following the rules below. (Note; Do not leave any headings at the bottom of the column alone.)

Right margin 20mm

Bottom margin 25mm

**(1) Heading of the chapter**

 Capital letters in 10 pt Times-Roman bold font should be used for chapter title that follow the chapter numbers as shown in this example. Leave single spacing of the lines before and after every main heading.

**(2) Sub-heading of the section**

 The sub-headings for sections, in 10 pt Times-Roman bold font, with their initial letters capitalized, are used following to the section number like 2.2 as shown in this example. Leave single spacing before every sub-heading of section.

**(3) Sub-headings of the sub-section**

For the sub-headings for sub sections, 10 pt Times-Roman bold font are used. Only the first letter of the sub-heading is capitalized. This sub heading should follow the parenthesized sub-section number like (3). Any spacing is not necessary either before or after this sub-heading of the sub-section.

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**3. MATHEMATICS**

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Use special high quality fonts for all mathematical equations and symbols like, *Cd*, (*z*) in the text. Some equations may be placed off the text as:

　　　　　　　(1a)

　 　　　　　(1b)

The size of the font of the mathematical equations and symbols should be the same as the text. Mathematical equations should be centered. All equations should be numbered consecutively throughout the text, using Arabic numerals in parentheses along the right margin.

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**4. FIGURES, TABLES AND PHOTOS**

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Figures, tables and photographs should be inserted in the page where the reference is first made to them. Do not place them altogether at the end of the manuscript.

Caption should be centered, but long caption must be intended like an example shown in Table 1. The table caption should be placed above the table, and both figure and photograph caption should be placed below the figure and photograph. The heading of caption like Fig.1, Table 2 or Photo. 3 is Times-Roman 10 pt font. The title should be Times-Roman 10 pt font and is black color. Color figures, tables and photos are acceptable. The proceedings will be produced in DVD from the submitted PDF files.

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**5. CITATIONS AND REFERENCE LIST**

All the references must be numbered in the order of appearance in the article and right parenthesized numbers are used at the text where it is referred like this1). The reference list must be summarized at the end of the main text. Use 10 pt font for the list.

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**6. PDF FILE FOR SUBMITTING**

Table 1 Thickness and width of main plate of tension specimen

|  |  |  |
| --- | --- | --- |
| No. | Thickness (mm) | Width (mm) |
| 1 | 12 | 100 |
| 2 | 15 | 200 |



Fig. 1 Example of figure

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**ACKNOWLEDGEMENT**

Acknowledgement should follow the conclusions. Any spacing of the line is needed between the heading of acknowledgement and its’ text.

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**APPENDIX**

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**REFERENCES**

Times Bold 10pt

1. Gibson, L. J. and Ashby, M. F.: The mechanics of cellular materials, Proc. Roy. Soc. Lond. A382, pp.43-59, 1982.
2. Vitter, J. S. and Chen, W. C.: Design and Analysis of Coalesced Hashing, Oxford University Press, New York, 1987.

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Times 10pt

Please type the due date.

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